

THORNHAUGH PARISH COUNCIL

Minutes of the Annual General Meeting of Thornhaugh Parish Council held on 18th July 2022 in St Andrew's Church, Thornhaugh

PRESENT

Chris Smith (Chairman)
Louise Molesworth (Vice Chairman)
Yana Clipsham
Neil Croft-Taylor
Camilla Plumb

IN ATTENDANCE

Alan Frost, Ellis Molesworth, Ian Molesworth, Peter Sharpley
(Members of the Public)
Deirdre McCumiskey, Clerk to the Council

Chris Smith gave a short introduction to the meeting:-

"Welcome to the new Parish Council and our thanks to those who have left the Council (Ashleigh Kewney, Martin Lewis and Adrian Rodgers) Two of us continue from previous years (Louise and myself) and I am pleased to - welcome three new Councillors – Yana Clipsham, Neil Croft-Taylor and Camilla Plumb. Thank you for your interest in becoming part of the Council. Short biographies of our new Councillors will be included in the Minutes of the Meeting".

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. ELECTION OF PARISH COUNCIL CHAIRMAN AND VICE CHAIRMAN, REPRESENTATIVES AND COMMITTEE MEMBERS OF OUTSIDE BODIES

- i) Chairman – Chris Smith (who is happy to continue pro-term but would like to pass over to someone else in due course).
- ii) Vice Chairman – Louise Molesworth
- iii) Thornhaugh & Wansford Parish Burial Ground Committee – Louise Molesworth, Robert Reeve
- iv) Augean Community Liaison Committee – Martin Witherington (TBC)
- v) Christie Hall Management Committee – Neil Croft-Taylor
- vi) Finance Officer – Yana Clipsham

4. POLICE MATTERS

There were no police representatives present.

5. **MINUTES** of the meeting of the Thornhaugh Parish Council held on 21st March 2022 were reviewed, approved and signed by the Chairman.

Proposed by:- Louise Molesworth

Seconded by:- Chris Smith

6. **MATTERS ARISING**

i) **Defibrillator**

Louise Molesworth will arrange the training in the Christie Hall. She and Adrian Rodgers continue to undertake weekly checks on it. **Action: Louise Molesworth.**

ii) **Queen's Platinum Jubilee Event Report**

This was a successful event despite the cold, wet weather. Thanks are expressed to everyone who contributed to the day. A short article was put into Living Villages and the Memorial Book is still a work in progress – please let Hannah Joyce or Nicky Rogers have your input. The Chairman has a memory stick of the photos taken by Alan Frost. The event has cost £573.75 plus VAT to date and thanks are expressed to the anonymous donor who donated £250 which paid for the Pimms. The site for the Jubilee Tree has not been confirmed but the tree will be paid for out of the original budget. If anyone wants a copy of any of the photos taken by Alan Frost, they should contact him.

iii) **Memorial for Hubert Warren**

Louise Molesworth reported that at the Thornhaugh & Wansford Parish Councils' Burial Ground Committee Meeting, a discussion had taken place as to erecting an ironwork archway over the gate leading to the church path and incorporating 'H' and 'W' in it to commemorate the long service of Hubert Warren to the village. Simon Hurn would be able to construct this. Robert Reeve has a design of a mock-up of the arch at St Michael & All Angels' Church at Sutton superimposed on the wall at St Andrew's Church, Thornhaugh. **Action: the Clerk will ask Robert Reeve to send the design to the Chairman and the Chairman will contact the church wardens and Rev Jane Tailby to ascertain whether they would approve of this.**

iv) **Passing Places on Russell Hill**

The Chairman has not received a response from PCC Highways Department. **Action: the Chairman will chase this up.**

v) **Hanging Baskets**

There are no summer hanging baskets this year due to Openreach not allowing baskets to be hung from the telephone poles.

7. **PLANNING APPLICATIONS**

- i) Planning Application 21/01225 - Construction of a first-floor loft conversion above an existing garage at St Medard House, Russell Hill, Thornhaugh – Permitted
- ii) Planning Application 21/01991 - Proposed alterations to existing Outbuildings including external domestic spiral stairs to allow access from home office to garden area at Home Farm House, Leicester Road Thornhaugh – Permitted
- iii) Planning Application 22/00390 - Remove fir tree in front garden at Hawthornes, 11 Russell Hill, Thornhaugh - Permitted
- iv) Planning Application 22/00431 - Change of use from Agricultural Land (Sui Generis) to Residential Garden (Use Class C3) retrospective at 16 Russell Hill, Thornhaugh – Objection submitted. Awaiting decision
- v) Planning Application 22/00506 - Change of use from agricultural land to garden land at Croft Farm, Meadow Lane, Thornhaugh – Objection submitted. Awaiting decision
- vi) Planning Application 22/00559 - Erection of eight office pods (Use Class E) with associated parking involving the removal of existing semi-permanent marquee (Sui Generis - wedding venue) - Objection submitted. Awaiting decision

- vii) Planning Application 22/00570 - Construction of open fronted outbuilding at Manor Farm, Russell Hill, Thornhaugh – Objection submitted. Application withdrawn. Peter Sharpley confirmed that he had withdrawn the application and the cleared land adjacent to the wall would be grassed over and trees planted. He would be putting in a second planning application in due course to erect a farm building somewhere else in the farmyard. He confirmed that he would be speaking directly to any resident who might be affected by the new application.

8. CORRESPONDENCE

- i) Highways England - A47 Wansford to Sutton Dualling Non-Statutory Consultation
ii) Sandra Beale - NE/22/00266/FUL (North Northants)

9. FINANCE

- i) Statement and Bank Reconciliations at 31st March and 30th June 2022 was reviewed and approved as presented.

Proposed by:- Louise Molesworth **Seconded by:-** Chris Smith

- ii) Bank Accounts
Yana Clipsham, Neil Croft-Taylor and Camilla Plumb will take the Barclays Bank Forms to Barclays Bank to get their personal information verified so that they can become signatories to the bank accounts. **Action: Yana Clipsham, Neil Croft-Taylor and Camilla Plumb.**

- iii) Annual Audit 2021-2022
The Independent Internal Audit Report has been completed and it was noted that all control tests had been satisfactorily met by the Council's records and procedures.

- i) The Certificate of Exemption was approved and signed by the Chairman and the Responsible Financial Officer.
ii) Section 1 Annual Governance Statement - was examined, approved and signed by the Chairman and the Responsible Finance Officer.
iii) Section 2 Annual Return Accounting Statements for Year Ending 31st March 2022 were examined, approved and signed by the Chairman and the Responsible Financial Officer
iv) The Annual Return will be e-mailed to the PKF Accountants by the required date.

10. ANY OTHER BUSINESS

- i) **Website Update**
It was agreed that the Website looks old-fashioned and is not particularly easy to navigate. It was agreed to obtain a quote for updating it. **Action: the Clerk will obtain a quote from the Website Designer.**

- ii) **Flagpole**
The acquisition of a flagpole was discussed. A possible siting could be at Home Farm. **Action: Yana Clipsham will check whether she has a spare flagpole at home. Yana Clipsham or Neil Croft-Taylor would get quotes for a new flagpole.**

- iii) **Social Events**
Neil Croft-Taylor and Camilla Plumb agreed to look at future Social Events in the village. The next one is likely to be the switch on of the lights on the Christmas Tree on 3rd December 2022 if a September event is thought to be not appropriate. It was agreed to book the Wansford Ukulele Bank for the Christmas event. **Action: Neil Croft-Taylor and Camilla Plumb.**

10. **DATE OF NEXT MEETING**

The next Meeting of Thornhaugh Parish Council will take place at 7.00 pm on 19th September 2022 in St Andrew's Church.

11. **CLOSURE**

There being no further business to discuss, **the Chairman** closed the meeting at 8.20 pm.

SIGNED

Chairman

DATE

19/09/22

ACTION POINTS

Highway Issues (from APM)

Chris Smith

Block Drains

Road Markings at A47/Wansford Roundabout

Damaged sign for Wittering on A47

'Flashing' Electronic Speed Signs

Jubilee Tree Site

Chris Smith

Defibrillator Training

Louise Molesworth

Memorial for Hubert Warren

Deirdre McCumiskey

Chris Smith

Passing Places on Russell Hill

Chris Smith

Barclays Bank

Yana Clipsham

Neil Croft-Taylor

Camilla Plumb

Website Update

Deirdre McCumiskey

Flagpole

Yana Clipsham

Neil Croft Taylor

Social Events for 2023

Neil Croft-Taylor

Camilla Plumb