

THORNHAUGH PARISH COUNCIL

Minutes of the Thornhaugh Parish Council Meeting held at 7.00 pm on 19th January 2026 in St Andrew's Church, Thornhaugh

PRESENT

Paul Whybrow (Chair)
Yana Clipsham
Mike Kealey
Nicky Rogers

IN ATTENDANCE

Jay Allsopp, IT Support
Three Members of the Public
Deirdre McCumiskey (Clerk to the Council)

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PUBLIC FORUM

The Members of the Public did not have any issues to raise that were not already on the Agenda.

4. POLICE MATTERS

There were no reports of crime in the village. The problem of scrambler bikes illegally entering Thornhaugh Quarry was noted. The second ram raid on Wittering Community Shop in less than a month was noted.

5. MINUTES of the Thornhaugh Parish Council Meeting held 17th November 2025 were reviewed, approved and signed by the Chair.

Proposed by: Nicky Rogers

Seconded by: Mike Kealey

6. MATTERS ARISING

i) Highway Issues including road condition on entrance/exit to Thornhaugh Village

Several residents had reported the potholes to Fix My Street (Peterborough City Council). It was noted that the sides of the passing areas on Russell Hill are very muddy and falling apart at the edges. The Clerk will report to the Highways Department at Peterborough City Council.

ii) Social Events 2026

It was agreed to hold a Summer Party on possibly 18th August 2026 (if the date is convenient to Alan and Joan Frost whose garden will be used). It was also agreed to hold the Christmas Tree Lights Switch-On on 6th December and the Christmas Social on 18th December 2026.

iii) Thornhaugh Neighbourhood Plan

Simon Scriven, Chair of Sutton Neighborhood Plan, has provided excellent information regarding the process that Sutton Parish Council has gone through. It was agreed that a Launch Meeting needs to be organised as soon as possible. Paul Whybrow, Mike Kealey and Nicky Rogers will meet to progress this. A Skills Audit needs to be undertaken to establish if there are any residents with IT Skills, PR & Communication Skills, etc, who may be willing to join the group.

iv) IT Policies

Jay Allsopp had circulated a written summary of the options to the Parish Councillors. All three suppliers meet the requirements. It was agreed to go ahead with Aubergine plus Option 2 Microsoft 365. Jay kindly offered to move all the existing information on the current Website, eg Agendas and Minutes, across to the new Website. Jay was thanked for all his efforts.

7. PLANNING APPLICATIONS

- i) 25/00122/FUL - Change of use (and associated building works) to convert underused stable building to create 3no. dwellings with associated parking and amenity space (Use Class C3) at St John's Wood Farm, Kings Cliffe Road, Wansford – Permitted
- ii) 25/00756/WCPP Variation of condition C3 (restoration of site) of minerals application 14/01716/MMFUL at Land at Leicester Road, Wansford – Awaiting Decision
- iii) 25/01022/OUT - Construction of agricultural storage building with access, site layout, and scale secured and all other matters reserved at Russell Hill, Thornhaugh – Refused
- iv) 25/01344/LBC - Reinstatement of opening surround to barn at Manor Farm, Russell Hill, Thornhaugh – Permitted

8. CORRESPONDENCE

- i) Already distributed.

9. FINANCE

- i) Statement and Bank Reconciliation on 31st December 2025. This was approved as proposed by Nicky Rogers and seconded by Yana Clipsham and agreed to by all present.
- ii) Barclays Bank
Nicky Rogers and Yana Clipsham will attend Barclays Bank Hub on 6th February 2026 to try and add Nicky as a signatory. If Sam Green is available, she will be asked to join them. The Clerk will investigate the possibility of changing bank accounts.

10. ANY OTHER BUSINESS

i) Clerk's Resignation and Replacement

The vacancy had been advertised locally. Sam Green had applied and the Parish Councillors were delighted to offer her the post. Mike Kealey will look at the Contract of Employment, and the Clerk will ask CAPALC if it has a Contract of Employment template. It is envisaged that Sam will start on 1st March 2026 to allow sufficient handover time between the old and new Clerks.

ii) Augean Liaison Meeting

Martin Witherington had attended this meeting along with Paul Whybrow.

11. **DATE OF NEXT MEETING**

The next meeting will take place at 7.00 pm on 16th March 2026 in St Andrew's Church, Thornhaugh. Paul Whybrow will be away so Mike Kealey will Chair the meeting.

SIGNED

Chair

DATE

16/03/26